

WASEDA KEIFUKU LANGUAGE ACADEMY

Accredited by the Immigration Bureau of Japan
as a suitable school (excellent school)

Entrance requirements (2027 enrollment)

1. Flow until entrance
2. Application documents ①
3. Application documents ②
4. Application period, Tuition fee and miscellaneous expenses, Dormitory Fee
5. Refund

1.Flow until entrance

Request documents

- Please feel free to contact us at first. We will answer any of your questions.
- Please choose your course period and check the required documents.

First screening

- Please submit the application form and documents with ☆ mark.
- Screening and interview by WeChat or with our staff member in China.
- The result of screening will be informed.

Second screening

- Please submit all the application documents.
- Successful applicants will be able to apply for the Certificate of Eligibility which is authorized by the Tokyo Immigration Bureau.

Screening Result

- Announcement of the application result of the Certificate of Eligibility.

Preparation until entrance

- After confirmation of payments, letter of acceptance and Certificate of Eligibility will be sent to you by mail.
- Arrangement of housing (dormitories, apartments, etc.)
- Please apply for a student visa at the Japanese Embassy where you live.
- Reservations for opening mobile phones.

Enters Japan

- Check the entry date and prepare what you need.

2. Application documents ①

Documents can be downloaded at the following HP : <https://www.kfla.co.jp/>

● Documents related to the applicant

Documents other than diplomas and Japanese Language Proficiency Test certificate will not be returned generally.

Please submit the documents marked by ☆ for the first screening.

Please submit the documents without a ☆ as many as you can for the second screening.

When documents are submitted to the Immigration Bureau, there are cases where additional documents are required. If application is not permitted by lacking of additional documents due to unable to submit necessary documents below. The Academy will not take any responsibility for this.

1. Application for admission (format presented by Keifuku) ... ☆
2. Resume and Statement of purpose (format presented by Keifuku) ... ☆
3. Original certificate of graduation from the last school (diploma)

(Current high school enrollment is not required, but a certificate of enrollment that clearly indicates the expected graduation period is required.)

(Those who are enrolled in junior college, major college, university, or master's degree are required to have a diploma of the final educational background in addition to the certificate of enrollment.)

4. Certificate of Japanese language proficiency test (If submit, it will be easier to be granted the status of residence.)

Tests accepted in Japan :

- ① JLPT (N5 above)
- ② J.TEST (Level F above)
- ③ J-cert (Intermediate and above)
- ④ NAT-TEST (5Q above)
- ⑤ TOPJ (Elementary level A above)
- ⑥ JLCT (JCT Level 1-5)
- ⑦ PCJ Bridge (A+, A-, B+, B-, C+, C-)
- ⑧ BJT•JLRT (300 point above)
- ⑨ STBJ (350 point above)
- ⑩ JPT (315 point above)
- ⑫ JPT Elementary (68 point above)

5. Certificate of Japanese language learning (more than 150 hours)
6. Colored photographs of applicant x 8 (4cm in height x 3cm in width)
7. Copy of passport
8. Copy of applicant's family register
9. Copy of identification as a proof of your current address
10. Pledge

3. Application documents ②

● Documents of financial supporter

※The financial sponsors must be a parent or relative within the third degree of kinship.
Please submit the documents marked by ☆ for the first screening.
Please submit the documents without a ☆ as many as you can for the second screening.
When documents are submitted to the Immigration Bureau, there are cases where additional documents are required. If application is not permitted by lacking of additional documents due to unable to submit necessary documents below. The Academy will not take any responsibility for this.

I Oversea financial supporter

1. Financial supporter information (format presented by Keifuku) ... ☆
2. Time deposit certificate and copy of bank balance certificate (Time deposit 3 month above、3 million yen above)
3. Proof of asset formation (process A copy of the savings passbook of the most recent year)
4. Proof of relationship between the applicant and the financial supporter (e.g. Birth certification, Issued by notary authority)
5. Certificate of Employment ※Issued by work units
6. Income certificate (With annual income statement for the last 1 years) ※Issued by work units
7. Copy of applicant's family register (Whole family)
8. Copy of identification as a proof of financial supporter's current address

II Financial supporter live in Japan

1. Financial supporter information (format presented by Keifuku)... ☆
2. Bank balance certificate (3 million yen above)
3. Proof of asset formation (process A copy of the savings passbook of the most recent year)
4. Proof of relationship between the applicant and the financial supporter (eg. Birth certification, Issued by notary authority)
5. Certificate of Employment ※ Issued by work units
6. Certificate of tax for the last 1 years ※Apply from City/Ward office
7. Certificate of residence (Include the relationship of the family)
8. A Copy of Residence Card (Foreigner only)

4. Application period, Tuition fee and miscellaneous expenses, Dormitory Fee

● Course

Study period	Admission period	Application deadline	Graduation period
2 Years	April 2027	In November 2026	March 2029
1.9 Year	July 2027	In February 2027	March 2029
1.6 Year	October 2027	In May 2027	March 2029
1.3 Year	January 2028	In August 2027	March 2029

● Tuition fee

Unit : Japanese ten (tax included)

Project	First year	Second year			
		Starts in April	Starts in July	Starts in October	Starts in January
Screening fee	¥20,000	-	-	-	-
Admission fee	¥60,000	-	-	-	-
School fee	¥720,000	¥720,000	¥540,000	¥360,000	¥180,000
Other fee※	¥140,000	¥140,000	¥110,000	¥81,000	¥52,000
Total Amount	¥940,000	¥860,000	¥650,000	¥441,000	¥232,000

※Other fee include campus facility usage fees, extracurricular activity fees, textbook fees, health examination fees, and other related expenses..

※A separate overseas remittance fee of 5,000 yen will be charged for the first year.

● Dormitory Fee (The prepaid dormitory fee may differ from the actual dormitory fee.)

Dormitory Fee (6 months)	Maintenance Fee (6 months)	Dormitory Admission Fee	Security Deposit	Bedding Fee, etc.	Prepaid Utilities Fee (Balance refundable)	Cleaning Supplies Fee (6 months)	Airport Pickup Service Fee	Total
228,000	24,000	40,000	40,000	10,000	30,000	1,800	35,000	408,800

【Notes Regarding Dormitory Fee Refunds】

For new students, the initial dormitory contract period is a minimum of six (6) months in order to help students adjust to life in Japan.

Fees paid at the time of move-in are non-refundable in the event of early move-out.

In the event that a student finds it difficult to adapt to group living and wishes to move out early, rental housing may be introduced through our affiliated company, Chufuku Shoji Co., Ltd.

5.Refund

納付金返還規定

返金時の状況		学費等	雑費	条件
学期開始前	COE交付・発送後	①ビザ申請をせずに入学辞退	選考料・入学金を除いた残りを返還	COE原本を入管に返却後
		②ビザ不許可 (不許可通知書類あり)	選考料・入学金を除いた残りを返還	ビザ拒否印のあるパスポートまたはそれに付随する大使館発行書類。
		③ビザ不許可 (不許可通知書類なし)	選考料・入学金を除いた残りを返還	COE有効期限超過後、当校が指定する方法により、日本へ入国していないことが確認できること。 (ビデオ通話による本人確認、パスポートの出入国履歴確認、国家移民管理局サイト等の出入国記録確認その他これに準ずる方法)
		④ビザ取得後に入学辞退 (学期開始前)	学費9か月分	返還不可
入学辞退 途中退学	⑤ビザ取得後に入学辞退 ※来日に関わらず (学期開始後～1か月以内)	学費6か月分	返還不可	
	⑥入学辞退 ※来日に関わらず (学期開始翌月～翌々月以内)	学費3か月分	返還不可	
学期開始後	1年目 途中退学	①3か月以上6か月未満	学費1.5か月分	返還不可
		②6か月以上 帰国・進学・資格変更	返還不可	【帰国の場合】 ①帰国チケットの写し提出 ②穴あき在留カードの写しを提出 ※在留カード失効確認後 【進学の場合】 進学先に係る下記のいずれかを提出 -入学許可書 -学費納付明細書 -学生証 -在学証明書 【資格変更の場合】 下記の書類を提出 -在留カード(資格変更) -就職内定通知書(就職の場合)

※選考料・入学金はいかなる理由でも返金不可

※返金は返金支払書への記入に加え、指定の銀行口座情報および通帳等の口座情報根拠資料の提出後、指定の銀行口座に振り込み(振込手数料は受取人負担)

※上記、返金については入学辞退届または退学届を提出した日を基準日とする。

※虚偽の申告があった場合は返金対象外となる。

【納付金返還対象外】：

- 1.地震・台風等の自然災害、感染症拡大、戦争等の人的災害による休校。
- 2.入国管理局による退去強制処分、退学処分または除籍処分による退学。
- 3.来日・入学遅れにより参加できなかった授業分の授業料と雑費